

**School of Planning and Architecture: Vijayawada**  
(An Institution of National Importance under the Ministry of Education, Govt. of India)  
S.No. 4/4, ITI Road, Vijayawada – 520 008, Andhra Pradesh, India

**Application for Non-Faculty Positions**

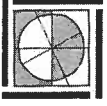
(Please read the instructions before filling the application form)

Application No.

(For office use only)

Please affix recent  
attested passport  
photograph

1. Post Applied for (Sl. No. & Name of the post) : \_\_\_\_\_
2. SBI Collect Transaction details : \_\_\_\_\_
3. Full Name : \_\_\_\_\_
4. Father's Name : \_\_\_\_\_
5. Date of Birth : \_\_\_\_\_
6. Age as on 31.03.2023 : \_\_\_\_\_
7. Gender (tick in the box) : Male  Female  Transgender
8. Identity Proof  
(Aadhaar/License/Voter Card/Passport/any : No. \_\_\_\_\_  
other ID issued by Govt. Please attached copy)
9. Present Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Pin code \_\_\_\_\_ State \_\_\_\_\_
10. Phone No. : \_\_\_\_\_
11. E-mail Address : \_\_\_\_\_
12. Permanent Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

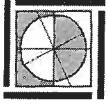


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Pin code \_\_\_\_\_ State \_\_\_\_\_

13. Marital Status (Tick in the box) :  Married  Un-married  Single
14. Category : \_\_\_\_\_  
(UR/SC/ST/OBC)
15. Do you belongs to PwD? If yes, attach : \_\_\_\_\_  
certificate
16. Do you belongs to EWS? If yes, attach : \_\_\_\_\_  
certificate
17. Nationality : \_\_\_\_\_
18. Educational Qualifications:  
(Attach self attested copies of Certificates starting from highest qualification to Matriculation)

S.No.	Examination Passed	Name of the University/Board	Division with percentage of marks obtained	Year of passing	Subjects



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**19. Technical Qualifications:**  
(Attach self attested copies of Certificates)

S.No.	Examination passed	Name of the University/Board/Institute	Division with percentage of marks obtained	Year of passing	Subjects



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20. Experience, if any:  
Starting from Present Position (attach separate sheet, if necessary)

Employer's Name and Address	Designation	Permanent/Contract	Scale of pay/Basic Pay	Total emoluments	Length of experience		Nature of work
					From	To	

21. Referees: (Attach two reference letters)

(These persons should be resident in India and holders of responsible position, and should be intimately acquainted with applicant's character and work, but must not be in relations.)

1) Name : \_\_\_\_\_  
Position : \_\_\_\_\_  
Mobile No.: \_\_\_\_\_  
E-mail : \_\_\_\_\_  
Fax: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2) Name : \_\_\_\_\_  
Position : \_\_\_\_\_  
Mobile No.: \_\_\_\_\_  
E-mail : \_\_\_\_\_  
Fax: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



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22. Have you been imprisoned by the Court of law in past 10 years for any criminal or civil act? If so, give details

23. Are you related to anybody employed in School of Planning and Architecture Vijayawada presently? If yes, give details

24. Any other additional information, if any:

**APPLICANT'S DECLARATION**

1. I hereby declare that the information provided in this application form and annexures are true to the best of my knowledge and belief. I have understand myself that I fulfill all the eligibility requirements.
2. I shall submit myself to the disciplinary jurisdiction of the competent authorities of the Institute/ordinances and the rules that have been framed by the Institute.
3. I agree that the decision of the Institute on all matters will be final and binding on me.
4. I understand that my association active or passive with any unlawful organizations is forbidden.

**Signature :** \_\_\_\_\_

**Date :** \_\_\_\_\_

**Place:** \_\_\_\_\_



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**(For candidates working in Govt./Statutory bodies only)**

This is to certify that Shri/Smt./Ms.(Name) \_\_\_\_\_ is working as  
(Designation) \_\_\_\_\_ since(DOJ) \_\_\_\_\_ at  
(Name of organization) \_\_\_\_\_. He/ She  
is presently in pay matrix of Level \_\_\_\_\_ cell \_\_\_\_\_ of Rs. \_\_\_\_\_ as per 7<sup>th</sup> CPC.

This Institution/Organisation has No Objection of the applicant being considering for the post applied for.  
It is certified that no vigilance/disciplinary case is pending or contemplated or initiated against the  
Official. The integrity of the official is certified.

Signature of the Head of the Organization/Institute

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Date: \_\_\_\_\_

Organization/Institute Seal